



No.CBSE/RO(AJM)/REGN/Affl./2019/16887

Dated :20th May, 2019

The Principal (School Code- 16887)
Kendriya Vidyalaya,
C/o Uchch Prathmik Vidyalaya(Chhatra),
Rajat Grih, Gate No. 3,
Nainva Road,
Distt.-Boondi-323001
Rajasthan.

SUBJECT:-Registration & Allotment of School Code to Newly Affiliated School.

Madam/Sir,

This has reference to CBSE letter No.CBSE/Affl/Govt./1700072/2019/18832-35 dated 25.04.2019 whereby Fresh Regular Affiliation upto **Secondary** level has been granted to your school for the period w.e.f. 01.04.2019 onwards. Annual fee has been received upto 31.03.2022. Accordingly, your school has been registered with the Regional Office, Ajmer and allotted School code 16887. The User ID and Password of your school has already been sent through e-mail on your registered e-mail ID. For making records a proforma (School Data Form) is being sent to you, and you are requested to fill it and revert to CBSE, Ajmer office within seven days after receipt of this letter. The password sent by this office may be immediately changed and keep preserve for future use and also keep confidential to avoid any misuse. For future communications, you may please prominently mention the school code.

For current academic session, the registration of eligible students of Class IX/XI should be strictly as per the conditions laid down in Affiliation letter, has to be made online if applicable, through CBSE website i.e. www.cbse.nic.in and detailed guidelines / circular available on cbse website in this regard as well as the Examination Bye-Laws may also be referred in this regard. You are also requested to regularly visit the CBSE website and instructions / circulars issued by the Board from time to time in the best interest of the students and the school.

The school is required to develop Admission Form, Transfer Certificate and Admission and Withdrawal Register for maintaining complete records of the students of the school. The sample copies of these Formats alongwith school data form are also enclosed herewith for your reference please. You are directed to check and authenticate the details/documents/ records duly filled in before sending it to CBSE.

You are further directed to strictly follow the rules and provisions prescribed in Affiliation & Examination Bye-Laws as well as the instructions issued by the Board from time to time and also strictly comply the norms of the Board and prescribed time schedule in respect of Registration / Admission of class IX / XI students with their prescribed valid combination and in all other respects failing which principal of the school will be solely held responsible if any consequences arise. Being the Head of the Institution, you are requested to motivate and encourage your school teachers and other staff to study the provisions of Bye-Laws and Syllabus / Curriculum of the Board and follow.

The School Authorities are also advised to submit a compliance report to Affiliation Unit with regard to the special conditions laid down in the Affiliation letter under intimation to this office.

In case of any specific query, you are requested to contact at e-mail ID register.cbseajm@gmail.com & roajmer.cbse@nic.in and phone no. 0145-2634115 / 2634114.

Yours' Sincerely


(SANJIB DAS)

JOINT SECRETARY & REGIONAL OFFICER

Encls : As above.